

MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
THE SOCORRO ELECTRIC COOPERATIVE, INC.

November 23, 2016  
**Correction pages 1-2 and 5 on February 21, 2017**

**INDEX**

The Regular Meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc., held on Wednesday, November 23, 2016 at 310 Abeyta Ave, Socorro, New Mexico.

**CALL TO ORDER**

The meeting was called to order at 1:57 p.m. by Anne L. Dorough, President.

**ROLL CALL**

Secretary Mauldin called roll and reported those present and attending as follows:

TRUSTEES PRESENT:

- Anne L. Dorough, President  
Representative, District V
- David Wade, Vice-President  
Representative, District IV
- Prescilla Mauldin, Secretary/Treasurer\*  
Representative, District III
- Mary Lucy Baca, Trustee  
Representative, District I
- Judith Holcomb, Trustee  
Representative, District II
- Leroy Anaya, Trustee  
Representative, District III
- Donald Wolberg, Trustee  
Representative, District III

TRUSTEES ABSENT:

ALSO PRESENT:

- Joseph Herrera, General Manager
- Donna Wilkins, Administrative Assistant
- Robert Adams, Director of Communication & Public Relations
- Keven Groenewold, NMRECA Executive VP & General Manager
- Ed Rougemont, NMRECA Self-Insurer's Fund Administrator

SEC MEMBERS PRESENT: Jimmy Dorough, David L. Wade, Chuck Zimmerly

**QUORUM**

Secretary Mauldin declared a Quorum of Trustees present.

**PLEDGE OF ALLEGIANCE**

President Dorough led everyone in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

There being no additions or deletions to the Agenda, President Dorough approve the Agenda as distributed.

**APPROVAL OF PREVIOUS MINUTES**

There being no additions or deletions to the Minutes, President Dorough approve the Minutes as distributed.

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**PUBLIC COMMENTS**

There were no comments brought forth by SEC Members.

**DONATION TO SOCORRO COUNTY HISTORICAL SOCIETY FROM TRI-STATE**

Trustee Wolberg states that this donation is from Tri-State sponsored by Socorro Electric and awarded to the Socorro County Historical Society.

Mr. Zimmerly thanks the Board and Tri-State for this award and urges the Board to visit the Hammel museum. Mr. Zimmerly states that Socorro Electric Cooperative is part and parcel of what makes the Socorro community the great city that it is.

**NMRECA RESPONSE TO SEC LETTER**

Trustee Wolberg makes a motion to suspend the rules temporarily to move up the NMRECA Response to SEC Letter before the Managers Report to allow Mr. Groenewold & Mr. Rougemont to get home on time; motion seconded by Trustee Anaya. Motion carried unanimously.

Mr. Groenewold & Mr. Rougemont thanked the Board for allowing them the opportunity to come to the meeting. Mr. Rougemont provided information on the NMRECA Self-Insurer's Fund and where Socorro Electric stands. Mr. Groenewold went over the SEC Letter that was presented to NMRECA and proceeded to answer question posed by the Board.

**MANAGERS REPORT**

Manager Herrera reported on the expenditures check register totaling \$628,249.97 for the month of October, 2016 and, proceeded to answer questions posed by the trustees concerning the Expenditure Report.

President Dorough accepted the Expenditure Report for October, 2016 as presented.

Manager Herrera reported that all credit card statements with supporting receipts were made available to the Board of Trustee. Manager Herrera proceed to answer questions posed by the trustees concerning the Credit Card Report.

President Dorough accepted the Credit Card Report for October, 2016 as presented.

Manager Herrera carefully reviewed, at length, the RUS Form 7 Report for October, 2016, and proceeded to answer questions posed by the Trustees.

\* Secretary Mauldin left the meeting during the discussion of the RUS Form 7 at 3:23 p.m.

President Dorough accepted the RUS Form 7 Report for October, 2016 as presented.

Manager Herrera reports that engineering is working on closing work orders as we prepare for yearend inventory.

President Dorough accepted the Engineering Report for October, 2016 as presented.

Manager Herrera reported on the RUS Report that Larry McGraw had come to visit and went over the programs that we have in place. Manager Herrera stated the Mr. McGraw provided advice on the City of Socorro issue informing him to follow up to a letter sent to the USDA on the problem.

President Dorough accepted the RUS Report for October, 2016 as presented.

Manager Herrera concluded his report about the Tri-State Contract meeting, solar power situation and the capital credits allocation that they have. Manager Herrera stated that Tri-State had a cyber security advisory council meeting in which our weakest link is our staff. Manager Herrera would like to have a training with the Trustees. Manager Herrera reported how PRC had a commission inquiry and how net metering is being handled which SEC is doing it correctly. Manager Herrera reported that Western United Patronage and a Thank You card from Socorro County 4H Club were received and was available for the Trustees. Manager Herrera stated that the 4H Club has a big gala in January, 2017 and would like to have some representatives to attend so SEC can be recognized.

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**SAFETY COMPLIANCE REPORT**

**SAFETY REPORT**

Manager Herrera reported that there were no Loss-Time accidents for the month of October, 2016 and that Mr. Montoya was still working on the Standard Operations Procedure.

After Board discussion, President Dorough accepted the Safety Report for October, 2016 as presented.

**OPERATIONS AND MAINTENANCE REPORT**

**CONSTRUCTION/MAINTENANCE REPORT**

Manager Herrera reported that the crews in the West area are trimming trees while here in the Socorro area trimming has slowed down since there is a lot of vacation and hunts going on.

**OUTAGE REPORTS**

Manager Herrera reported that September had been included since it was not there for the last meeting and proceeded to answer questions posed by the Trustees.

President Dorough accepted the Operations and Maintenance Report for October, 2016 as presented.

**MEMBER SERVICES REPORTS**

**ENERGY DELINQUENT REPORT**

Manager Herrera reported that energy delinquent for October, 2016 is improving and the Winter Mortem has started. Manager Herrera reported that the write-offs approved at the September meeting will effect next month's numbers.

**SECTION V & XII DELINQUENT REPORT**

Manager Herrera reviewed the Section V & XII Delinquent Report for October, 2016.

President Dorough accepted the Energy, Section V & XII Delinquent Reports as presented for October, 2016.

**NM PRC MEMBER CONCERNS**

Manager Herrera reported that one-member complaint was filed with the N.M.P.R.C. in October, 2016 and the case was close with no wrong doing on SEC.

President Dorough accepted the NM PRC Member Concerns as presented for October, 2016.

**COMMUNICATION MEMBER ENGAGEMENT REPORT**

**MEMBER CONCERNS**

Mr. Adams reported that our first Trunk or Treat was a great success with about 500-600 people showing up, with pictures being provided, and we had to close early because we ran out of candy. Mr. Adams presented to the Board what the new business card looked like with the new logo that had been chosen at the last meeting. Mr. Adams stated that the Alamo day did not occur due to the school having their Thanksgiving day meal the same day so it had been rescheduled for the upcoming Monday. Mr. Adams concluded his report with the upcoming Member Service training and the Youth Tour essays that were turned in.

After Board discussion, President Dorough accepted the Communication Member Engagement Report as presented for October, 2016.

**TRI-STATE REPORT**

Trustee Wolberg gave the Tri-State Board of Directors activities report for October, 2016 in length.

President Dorough accepted Trustee Wolberg's Tri-State Report as presented.

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\* Secretary Mauldin returned to the meeting during the report of this agenda item at 4:01 p.m.

**NMRECA REPORT**

Trustee Anaya gave the NMRECA Board of Directors activities report for October, 2016 in length.

After much discussion of Mr. Groenewold's report, President Dorough accepted Trustee Anaya's NMRECA Report as presented.

**PRESIDENT'S REPORT**

President Dorough congratulated and presented to Trustee Baca, Holcomb and Wolberg their NRECA Certification and pin.

Manager Herrera also congratulated and presented to President Dorough her NRECA Certification and pin.

**FINANCE COMMITTEE REPORT**

Committee Chair Trustee Wade reported on the Committee meeting held October 26, 2016, at length with recommendations from the committee to the full Board for its considerations.

After discussion of the teleconference meeting, President Dorough accepted the Finance Committee Report as presented.

**NEW BUSINESS**

**Consideration of Employee Medical Benefits**

Manager Herrera reported that Tom Franks and Jan Gibson, our brokers, had come back with two different quotes of \$745,002 from Presbyterian annual premium and \$543,464 from CIGNA annual premium with dental option. Manager Herrera stated that it was a recommendation from the Finance Committee to accept the Cigna annual premium with dental option proposal.

Trustee Mauldin made a motion to accept the Finance Committee recommendation to accept the CIGNA with dental option proposal for Employee Medical Benefits; motion seconded by Trustee Wolberg. Motion carried unanimously.

**Consideration of Pole Decay Inspection Proposals**

Manager Herrera reported that it was required by RUS to have pole inspection done annually. Manager Herrera reported that SEC had received two proposals of \$35,000 from Utility Asset Management and \$49,000.00 from Osmose for Pole Decay Inspection with a recommendation from the Finance Committee to accept the Utility Asset Management proposal.

Trustee Mauldin made a motion to accept the Finance Committee recommendation to accept the bid from Utility Asset Management for the Pole Decay Inspection proposal; motion seconded by Trustee Wolberg. Motion carried unanimously.

**Consideration of Capital Credit Estate Retirements**

There were no Capital Credit Estate Retirements open for consideration.

**Consideration of Line Extension Contract**

There were no Line Extension Contract open for consideration.

**Consideration of Trustee Travel**

Trustees Anaya, Baca, Holcomb, and Wolberg requested Board approval to attend the NRECA Annual Meeting in San Diego, California.

Hearing no objections, President Dorough approved the request for Trustees Anaya, Baca, Holcomb and Wolberg to attend the NRECA Annual Meeting in San Diego, California.

Trustee Baca asked for if it was too late to cancel her NMRECA travel to Albuquerque.

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Manager Herrera stated that it was not and that we would get it cancelled for her.

**EXECUTIVE SESSION**

Trustee Mauldin moved to go into Executive Session to discuss the General Manager/CEO Evaluation; motion seconded by Trustee Wolberg and motion carried unanimously.

President Dorough called for an Executive Session.

The Board adjourned to Executive Session at 4:34 p.m.

**REGULAR SESSION**

A motion was made by Trustee Wolberg and seconded by Trustee Baca to return to Regular Session at 4:48 p.m. President Dorough stated that there was no action taken during Executive Session.

A motion was made by Trustee Wolberg to approve Manager Herrera's 3% salary increase and a 3% contribution to his deferred account effective January 31, 2017; motion seconded by Trustee Baca and motion carried unanimously.


**SET DATE/TIME FOR REGULAR MEETING**

After discussion, Trustee Anaya moved to set the Date and Time of Wednesday, December 28, 2016 at 2:00 p.m. for the next regularly scheduled meeting; motion seconded by Trustee Baca and motion carried unanimously.

**ADJOURNMENT**

There being no further items open for discussion, Trustee Mauldin made a motion to adjourn the meeting; seconded by Trustee Anaya and motion carried unanimously.


President Dorough adjourned the meeting at 4:49 p.m.

  
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Prescilla Mauldin, Secretary/Treasurer

APPROVED:

  
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Anne L. Dorough, President

I, Prescilla Mauldin, do hereby certify that I am the Secretary of the Board of Trustees of The Socorro Electric Cooperative, Inc., herein called the "Cooperative" and the above is a true and exact copy of the Minutes of the Regular Meeting held on November 23, 2016. A Quorum of Trustees was present and acted upon throughout the meeting and none of the Minutes of the above have been rescinded or modified.

  
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Prescilla Mauldin, Secretary/Treasurer