

MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
THE SOCORRO ELECTRIC COOPERATIVE, INC.

October 25, 2017

**INDEX**

The Regular Meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc., held on Wednesday, October 25, 2017 at 310 Abeyta Ave, Socorro, New Mexico.

**CALL TO ORDER**

The meeting was called to order at 2:00 p.m. by Anne L. Dorough, President.

**ROLL CALL**

Secretary Baca called roll and reported those present and attending as follows:

TRUSTEES PRESENT:        Anne L. Dorough, President  
                                     Representative, District V

                                     David Wade, Vice-President  
                                     Representative, District IV

                                     Mary Lucy Baca, Secretary/Treasurer  
                                     Representative, District I

                                     Judith Holcomb, Trustee  
                                     Representative, District II

                                     Luis Aguilar, Trustee  
                                     Representative, District III

                                     Leroy Anaya, Trustee  
                                     Representative, District III

                                     Donald Wolberg, Trustee  
                                     Representative, District III

TRUSTEES ABSENT:

ALSO PRESENT:            Joseph Herrera, General Manager  
                                     Donna Wilkins, Administrative Assistant  
                                     David Montoya, Safety Compliance Officer  
                                     Tony Lopez, Line Foreman  
                                     Marilyn Madrid, Member Services Supervisor

SEC MEMBERS PRESENT: Jimmy Dorough, Ward McCartney, Annie Williams

NON-SEC MEMBERS  
PRESENT:                    Tom Franks, Jan Gibson

**QUORUM**

Secretary Baca declared a Quorum of Trustees present.

**PLEDGE OF ALLEGIANCE**

President Dorough led everyone in the Pledge of Allegiance.

**CONSIDERATION AND APPROVAL OF AGENDA**

October 25, 2017

There being no additions or deletions to the Agenda, President Dorough approve the Agenda as distributed.

### **CONSIDERATION AND APPROVAL PREVIOUS MINUTES**

Trustee Wolberg motioned under "Manager's Report" there was an extra comma in the first paragraph after "and" that needed to be removed.

Trustee Aguilar motioned under "Manager's Report" eighth paragraph, last sentence adding in "be" so it reads "Manager Herrera stated that we will be trying"; next paragraph down, first sentence, the word "the" should be removed so it reads "Manager Herrera continued by updating Board of Trustees"; also, twelfth paragraph under same section, suggested the wording be changed on how it is written as well as in that same paragraph second sentence add "stated" so it reads "Manager Herrera stated that the offer".

Trustee Anaya motioned under "Manager's Report" twelfth paragraph, the Commissioner's name is "Aubrey Dunn" not "Audrey".

President Dorough hearing no other corrections accepted the Minutes as corrected.

### **PUBLIC COMMENTS**

Ward McCartney, District 1 member, thanked the Board of Trustees for them serving on the Board as he has served on one before. Mr. McCartney explained about the benefits and to consider renewable energy providing to the trustees' documentation on reliable energy.

### **MANAGER'S REPORT**

Manager Herrera reported on the expenditures check register totaling \$1,157,118.38 for the month of September, 2017 and proceeded to answer questions posed by the trustees concerning the Expenditure Report.

President Dorough accepted the Expenditure Report for September, 2017 as presented.

Manager Herrera reported that all credit card statements with supporting receipts were made available to the Board of Trustees.

President Dorough accepted the Credit Card Report for September, 2017 as presented.

Manager Herrera carefully reviewed, at length, the RUS Form 7 Report for September, 2017 and proceeded to answer questions posed by the trustees concerning the RUS Form 7.

President Dorough accepted the RUS Form 7 Report for September, 2017 as presented.

Manager Herrera reported that in Engineering for September, there were 38 site visits completed with only 5% proceeding forward with new service. Manager Herrera reported that SGS Engineering will be completing the long-range plan and will not be billing us for it.

Manager Herrera reported that a hold had been put on the new dark sky compliant street lights in Magdalena as the price had increased for each light. Manager Herrera stated that he is working with the company on the price for each light. Manager Herrera updated the Board of Trustees that the new transformer for Solaro Energy had been ordered as they had paid the past due invoice.

President Dorough accepted the Engineering Report for September, 2017 as presented.

Manager Herrera concluded his report by stating that SEC had received several thank you cards from 4H children and one from the Pie Town Festival. Manager Herrera also reported that he had been nominated as the Secretary for the New Mexico Self-Insurers Worker's Compensation Board.

### **SAFETY COMPLIANCE REPORT**

Mr. Montoya proceeded to go over the September Monthly Safety Report and proceeded to answer questions posed by the trustees.

President Dorough accepted the Safety Report for September, 2017 as presented.

October 25, 2017

**OPERATIONS AND MAINTENANCE REPORT**

**CONSTRUCTION/MAINTENANCE REPORT**

Mr. Lopez reported crews have installed almost 2 dozen commercial and residential services for September. Mr. Lopez stated that crews would be starting the next batch of VCR change out installations and proceeded to answer questions posed by the trustees.

**OUTAGE REPORTS**

Mr. Lopez reported that a new report had been provided from Cooperative Response Center showing the calls logged for September, 2017 stating all crews have been restoring the reported outage in safe manner; and proceeded to answer questions posed by the trustees.

President Dorough accepted the Operations and Maintenance Report for September, 2017 as presented.

**MEMBER SERVICES REPORTS**

**ENERGY DELINQUENT REPORT**

Ms. Madrid reported the Energy Delinquent Report for September, 2017 and proceeded to answer questions posed by the trustees.

**NM PRC MEMBER CONCERNS**

Ms. Madrid reported there were no member complaints filed with the NM PRC in September, 2017.

President Dorough accepted the NM PRC Member Concerns as presented for September, 2017.

**COMMUNICATION AND PUBLIC AFFAIRS REPORT**

Mr. Capps proceeded to go over the September Monthly Communication and Public Affairs Report; and proceeded to answer questions posed by the trustees.

President Dorough accepted the Communication and Public Affairs Report for September, 2017 as presented.

**TRI-STATE REPORT**

Trustee Wolberg gave the Tri-State Board of Directors activities report for September, 2017.

President Dorough accepted Trustee Wolberg's Tri-State Report as presented.

**NMRECA REPORT**

Trustee Anaya gave the NMRECA Board of Directors activities report for September, 2017.

President Dorough accepted Trustee Anaya's NMRECA Report as presented.

**EXECUTIVE SESSION**

A motion was made by Trustee Wolberg to table the remainder of the Agenda until after Executive Session; motion seconded by Trustee Wade. Motion carried unanimously.

Trustee Wolberg moved to go into Executive Session to discuss potential litigation matters; motion seconded by Trustee Wade. Motion carried unanimously.

President Dorough called for an Executive Session.

The Board adjourned to Executive Session at 3:58 p.m.

**REGULAR SESSION**

October 25, 2017

A motion was made by Trustee Wolberg and seconded by Trustee Anaya to return to Regular Session at 4:58 p.m. President Dorough stated that there was no action taken during Executive Session.

### **PRESIDENT'S REPORT**

President Dorough stated that the 2017 Trustee Expense reports for the third quarter were made available for the Trustees reminding Trustees of their limit amount.

### **FINANCE COMMITTEE REPORT**

Committee Chair Trustee Baca reported on the Committee meeting held September 27, 2017 with recommendations from the committee to the full Board for its consideration.

President Dorough accepted the Finance Committee Report as presented.

### **STANDING COMMITTEE REPORT**

Committee Chair Trustee Anaya reported on the Committee meeting held October 18, 2017, with recommendations from the committee to the full Board for its consideration.

### **MRGEDA REPORT**

Trustee Holcomb gave the MRGEDA activities report for September, 2017.

President Dorough accepted the MRGEDA Report as presented.

### **NEW BUSINESS**

#### **Consideration of 1991 Patronage Capital Credit General Retirements**

Manager Herrera reported that it was the recommendation from the Finance Committee to retire the 1991 Patronage Capital Credit in the amount of \$377,655.20.

Trustee Wolberg made a motion to accept the Finance Committee's recommendation to retire the 1991 Patronage Capital Credit in the amount of \$377,655.20; motion seconded by Trustee Holcomb. Motion carried unanimously.

#### **Consideration Mini Excavator Quotes**

Manager Herrera reported that three quotes had been received and it was the recommendation from the Finance Committee to accept the quote from Clark Bobcat in the amount of \$34,896.34 for a Mini Excavator.

Trustee Anaya made a motion to accept the Finance Committee's recommendation to accept the quote from Clark Bobcat in the amount of \$34,896.34 for a Mini Excavator; motion seconded by Trustee Baca. Motion carried unanimously.

#### **Policy 507 – Relations with Other Organizations and Policy 115 – Attendance at Regional, National and Statewide Meetings**

Manager Herrera reported that it was the recommendation from the Standing Committee to obsolete Policy 507 – Relations with Other Organizations and to keep Policy 115 – Attendance at Regional, National and Statewide Meetings with no changes.

After discussion, Trustee Aguilar made a motion to accept the Standing Committee's recommendation to obsolete Policy 507 – Relations with Other Organizations and Policy 115 – Attendance at Regional, National and Statewide Meetings with no changes; motion seconded by Trustee Baca. Motion declined unanimously.

Trustee Aguilar made a motion to recommend for Policy 115 – Attendance at Regional, National and Statewide Meetings be sent back to the Standing Committee for review; motion seconded by Trustee Wade. Motion carried unanimously.

#### **Policy 509 – Membership Records and Policy 121 – Securing Confidential Member and Employee Data While Retaining and Destroying Records**

October 25, 2017

Manager Herrera reported that it was the recommendation from the Standing Committee to make obsolete Policy 509 – Membership Records since it is similar to Policy 121 – Securing Confidential Member and Employee Data While Retaining and Destroying Records. Manager Herrera reported that it was also the recommendation to keep Policy 121 – Securing Confidential Member and Employee Data While Retaining and Destroying Records with changes.

After discussion, Trustee Wolberg made a motion to accept the Standing Committee’s recommendation to make obsolete Policy 509 – Membership Records; motion seconded by Trustee Baca. Motion declined unanimously.

A motion was made by Trustee Baca to refer both Policy 509 – Membership Records and Policy 121 – Securing Confidential Member and Employee Data While Retaining and Destroying Records back to the Standing Committee; motion seconded by Trustee Wolberg. Motion carried unanimously.

Consideration of Capital Credit Estate Retirements

Manager Herrera reported that Cooperative General Counsel Bruce E. Wiggins Esq., had previously reviewed the Patronage Estate Capital Retirement as provided in the Trustees’ Boardpaq. Mr. Wiggins reviewed the retirement documents and stated that they were in order, ready for the Board’s approval:

ESTATE RETIREMENTS:

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
None at this time									

JOINT ACCOUNT ESTATE RETIREMENTS:

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
Ray Smith	\$330.13	\$15.62	\$17.70	\$6.03	\$79.67	\$31.61	(\$188.05)	\$292.71	\$213.04

After discussion, Trustee Baca made a motion to approve the Retirement of Patronage Capital total without the Tri-State amount to the above-mentioned estate accounts; motion seconded by Trustee Holcomb. Motion carried unanimously.

Consideration of Line Extension Contract

There were no Line Extension Contract open for consideration.

Consideration of Trustee Travel

Trustee Anaya, Baca, Holcomb and Wolberg requested Board approval to attend the NMRECA Director School in Albuquerque, New Mexico on December 14, 2017.

Trustee Anaya made a motion to approve travel for Trustee Anaya, Baca, Holcomb and Wolberg to attend the NMRECA Director School being held in Albuquerque, New Mexico; motion seconded by Trustee Wolberg. Motion carried unanimously.

Trustee Wolberg requested Board approval to attend the Tony Casados, Jr. Dedication being held in Rio Rancho, New Mexico on November 17, 2017.

Trustee Aguilar made a motion to approve travel for Trustee Wolberg to attend the Tony Casados, Jr. Dedication being held in Rio Rancho, New Mexico; motion seconded by Trustee Baca. Motion carried unanimously.

Trustee Holcomb requested Board approval to attend with Trustee Wolberg to the Tony Casados, Jr. Dedication being held in Rio Rancho, New Mexico.

REGULAR BOARD MEETING

October 25, 2017

Trustee Baca made a motion at approve travel for Trustee Holcomb to also attend the Tony Casados, Jr. Dedication being held in Rio Rancho, New Mexico; motion seconded by Trustee Wolberg. Motion carried unanimously.

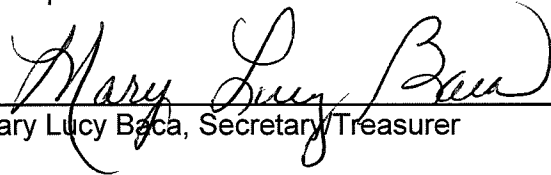
**SET DATE/TIME FOR REGULAR MEETING**

Trustee Aguilar motion to set the Date and Time of Wednesday, November 22, 2017 at 2:00 p.m. for the next regularly scheduled meeting; motion seconded by Trustee Baca. Motion carried unanimously.

**ADJOURNMENT**

There being no further items open for discussion, Trustee Aguilar made a motion to adjourn; seconded by Trustee Wolberg.

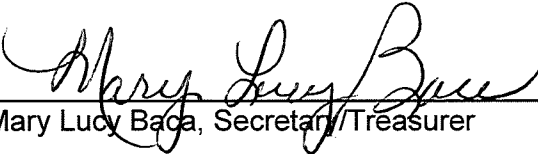
President Dorough adjourned the meeting at 5:32 p.m.

  
\_\_\_\_\_  
Mary Lucy Baca, Secretary/Treasurer

APPROVED:

  
\_\_\_\_\_  
Anne L. Dorough, President

I, Mary Lucy Baca, do hereby certify that I am the Secretary of the Board of Trustees of The Socorro Electric Cooperative, Inc., herein called the "Cooperative" and the above is a true and exact copy of the Minutes of the Regular Meeting held on October 25, 2017. A Quorum of Trustees was present and acted upon throughout the meeting and none of the Minutes of the above have been rescinded or modified.

  
\_\_\_\_\_  
Mary Lucy Baca, Secretary/Treasurer