

MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
THE SOCORRO ELECTRIC COOPERATIVE, INC.

January 23, 2019

**INDEX**

The Regular Meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc. (SEC), held on Wednesday, January 23, 2019 at 310 Abeyta Ave, Socorro, New Mexico.

**CALL TO ORDER**

The meeting was called to order at 1:59 p.m. by Anne L Dorough, President.

**ROLL CALL**

Secretary Baca called roll and reported those present and attending as follows:

TRUSTEES PRESENT: Anne L. Dorough, President  
Representative, District V

Luis Aguilar, Vice-President  
Representative, District III

Mary Lucy Baca, Secretary/Treasurer  
Representative, District I

James Nelson, Trustee  
Representative, District II

Leroy Anaya, Trustee  
Representative, District III

Donald Wolberg, Trustee  
Representative, District III

Dave Wade, Trustee  
Representative, District IV

TRUSTEES ABSENT: None

ALSO PRESENT: Joseph Herrera, General Manager  
Donna Wilkins, Administrative Assistant  
David Montoya, Safety Compliance Officer  
Ricky Williams, Line Superintendent  
Marilyn Madrid, Member Services Supervisor  
Jimmy Capps, Director of Communications and Public Affairs  
Lorna Wiggins, Wiggins, Williams and Wiggins

SEC MEMBERS PRESENT: John Larson, David L Wade, Jimmy Dorough

**QUORUM**

Secretary Baca declared a Quorum of Trustees present.

**PLEDGE OF ALLEGIANCE**

President Dorough led everyone in the Pledge of Allegiance.

**CONSIDERATION AND APPROVAL OF AGENDA**

Trustee Anaya moved to approve the Agenda as presented; motion seconded by Trustee Wolberg. Motion carried unanimously.

President Dorough approved the Agenda as distributed.

January 23, 2019

**CONSIDERATION AND APPROVAL PREVIOUS MINUTES**

Trustee Anaya moved to accept the minutes from December 26, 2018 as presented; motion seconded by Trustee Baca. Motion carried unanimously.

President Dorough approved the December 26, 2018 minutes as presented.

**PUBLIC COMMENTS**

There were no comments brought forth by SEC Members.

**OATH OF OFFICE**

Attorney Lorna Wiggins administered the Oath of Office to new District 2 Trustee, James Nelson.

**MANAGER'S REPORT**

Manager Herrera reported on the expenditure check register totaling \$697,940.87 for the month of December 2018 and proceeded to answer questions posed by the Trustees.

President Dorough thanked Manager Herrera for the Expenditure Report for December 2018.

Manager Herrera reported that the American Express and MasterCard credit card statements with supporting receipts were made available to the Board of Trustees for December 2018.

President Dorough thanked Manager Herrera for the Credit Card Expenditures for December 2018.

Manager Herrera carefully reviewed in detail the RUS Form 7 Report for December 2018 and proceeded to answer questions posed by the Trustees.

President Dorough thanked Manager Herrera for the RUS Form 7 Report for December 2018.

Manager Herrera reported that under the Engineering Report for December, SEC has been working with New Mexico Tech (NMT) and their two-part solar project. Manager Herrera stated that SEC is working with T&D Inspections on the impact analysis for NMT's solar project which should be done at the end of January. Manager Herrera reported that as the federal government is still shutdown, SEC has not been able to submit to the Bureau of Land Management (BLM) the report from Tierra ROW on the Magdalena 69kV Transmission Line.

President Dorough thanked Manager Herrera for the Engineering Report for December 2018.

Manager Herrera concluded reporting that SEC is still waiting to hear from New Mexico Public Regulation Commission (NM PRC) on who has been assigned to SEC's case as the hearing examiner. Manager Herrera also reported that SEC have advanced funds from our lines of credit with CFC and Co-Bank. Manager Herrera also stated that we had received from Federated Rural Electric Insurance Exchange our 2009 general retirement.

President Dorough thanked Manager Herrera for the Managers Report for December 2018.

**SAFETY COMPLIANCE REPORT**

**SAFETY REPORT**

Mr. Montoya presented to the Trustees the certificate SEC received for committing to the Zero Contacts initiative program. Mr. Montoya stated that all employees had received a Zero Contact challenge coin as well as a commitment form to fill out and sign. Mr. Montoya continued by reviewing the December Safety Report and proceeded to answer questions posed by the trustees.

**JOB BRIEFING**

Mr. Montoya reviewed the December Job Briefing Reports and proceeded to answer questions posed by the Trustees.

President Dorough thanked Mr. Montoya for the Safety Compliance Report for December 2018.

January 23, 2019

## **OPERATIONS AND MAINTENANCE REPORT**

### **CONSTRUCTION/MAINTENANCE REPORT**

Mr. Williams reported for December that crews completed 35 service orders & 19 work orders as well as closed 18 work orders. Mr. Williams reported that the crews have completed 40 security light repairs for the City of Socorro which came in between January 10-14, 2019. Mr. Williams stated that crews are half-way through the Middle Rio Grande Conservancy District project and proceed to answer questions posed by the Trustees.

### **OUTAGE REPORTS**

Mr. Williams went over the Cooperative Response Center report for December 2018 stating that 26 outage reports had been turned in by crews answering questions posed by the Trustees.

President Dorough thanked Mr. Williams for the Operations and Maintenance Report for December 2018.

## **MEMBER SERVICES REPORTS**

### **ENERGY DELINQUENT REPORT**

Ms. Madrid reported on the Energy Delinquent Report for December 2018 and proceeded to answer questions posed by the Trustees. Ms. Madrid provided information as requested by the Trustees from the December 26, 2018 meeting reporting that SEC has 322 members approved for LIHEAP assistance and 63 members with medical certificates on file.

### **NM PRC MEMBER CONCERNS**

Ms. Madrid reported that SEC had one-member complaint filed with the NM PRC in December 2018. Ms. Madrid stated that this case has been closed by the NM PRC with a finding of "no wrongdoing" by SEC. Ms. Madrid also reported that for 2018, there were five-member complaints filed with NM PRC, with all of them finding SEC committed "no wrongdoing".

President Dorough thanked Ms. Madrid for the Member Services Report for December 2018.

## **COMMUNICATIONS AND PUBLIC AFFAIRS REPORT**

Mr. Capps reviewed the December Communications and Public Affairs Report and proceeded to answer questions posed by the Trustees.

President Dorough thanked Mr. Capps for the Communications and Public Affairs Report for December 2018.

## **TRI-STATE REPORT**

Trustee Anaya gave the Tri-State Board of Directors activities report for December 2018.

President Dorough thanked Trustee Anaya for the Tri-State Report.

## **NMRECA REPORT**

Trustee Baca reported on the NMRECA activities report for January 2019 and proceeded to answer questions posed by the Trustees.

President Dorough thanked Trustee Baca for the NMRECA Report.

## **MARGEDA REPORT**

Trustee Wolberg reported on the MARGEDA activities report for January 2019 and proceeded to answer questions posed by the Trustees.

President Dorough thanked Trustee Wolberg for the MARGEDA Report.

## **PRESIDENT'S REPORT**

REGULAR BOARD MEETING

January 23, 2019

President Dorough asked for all trustees to please turn in their CEO/General Manager Appraisal forms. President Dorough stated that a meeting will be held on January 30, 2019 with Manager Herrera to review the appraisal forms.

President Dorough reported that 2018 Trustee Expense reports for the year had been provided for all trustees to review.

Foundation Committee

President Dorough reported on the Foundation Committee Meeting held on January 16, 2019.

**TRUSTEE REPORTS**

Trustee Baca informed the Board that she was running again for the District I vacancy and asked the all trustees for their support.

President Dorough thanked Trustee Baca for her Trustee Report.

**FINANCE COMMITTEE REPORT**

Committee Chair Trustee Baca reported on the Finance Committee Meeting held on December 26, 2018.

President Dorough thanked Committee Chair Trustee Baca for the Finance Committee Report.

**STANDING COMMITTEE REPORT**

President Dorough reported on the Standing Committee Meeting held on January 16, 2019 with recommendations to the full Board of Trustees.

**NEW BUSINESS**

Consideration & Approval of Socorro County Franchise Agreement

Manager Herrera reported that he was contacted by the Socorro County Manager in July 2018 asking for a copy of the Franchise Agreement which had expired 11 years ago. Manager Herrera stated a new agreement has been drafted and reviewed with SEC General Counsel Bruce E. Wiggins Esq. Manager Herrera reported that this updated Franchise Agreement has a term of 25 years and SEC will now pay a yearly administrative fee to Socorro County.

After discussion, Trustee Wolberg made a motion to accept the Socorro County Franchise Agreement; motion seconded by Trustee Wade. Motion carried unanimously.

Policy 104 – Committees of the Board of Trustees

Manager Herrera reported that Policy 104 – Committees of the Board of Trustees had been reviewed by the Standing Committee and it was the recommendation of the Committee to approve Policy 104 – Committees of the Board of Trustees with no changes.

Trustee Wolberg made a motion to accept the Standing Committee's recommendations to retain Policy 104 – Committees of the Board of Trustees with no changes; motion seconded by Trustee Anaya. Motion carried unanimously.

Policy 105 – Finance Committee

Manager Herrera reported that Policy 105 – Finance Committee was reviewed by the Standing Committee and it was the recommendation of the Committee to approve Policy 105 – Finance Committee with revisions.

Trustee Baca made a motion to accept the Standing Committee's recommended revisions to Policy 105 – Finance Committee; motion seconded by Trustee Anaya. Motion carried unanimously.

Policy 106 – Ethics Committee

Manager Herrera reported that Policy 106 – Ethics Committee had been reviewed by the Standing Committee and it was the recommendation of the Committee to approve Policy 106 – Ethics Committee with no changes.

January 23, 2019

Trustee Anaya made a motion to accept the Standing Committee's recommendations to retain Policy 106 – Ethics Committee with no changes; motion seconded by Trustee Baca. Motion carried unanimously.

#### Policy 107 – Standing Committee

Manager Herrera reported that Policy 107 – Standing Committee was reviewed by the Standing Committee and it was the recommendation of the Committee to approve Policy 107 – Standing Committee with revisions.

Trustee Anaya made a motion to accept the Standing Committee's recommended revisions to Policy 107 – Standing Committee; motion seconded by Trustee Baca. Motion carried unanimously.

#### Consideration of 2019 Credentials & Elections Committee

After discussion, the Board appointed the Committee members and directed Manager Herrera to contact the appointed members of the Credentials & Elections Committee.

#### Consideration of Capital Credit Estate Retirements

Manager Herrera reported that SEC General Counsel Bruce E. Wiggins Esq., had previously reviewed the Patronage Estate Capital Retirement as provided in the Trustee's Boardpaq. Mr. Wiggins reviewed the retirement documents and stated that they appeared to be in order and were ready for the Board's consideration:

#### ESTATE RETIREMENTS:

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
Laurice M DeHart	\$549.80	\$24.94	\$18.99	\$3.76	\$71.21	\$251.92	(\$79.23)	\$841.39	\$770.18
Velma T Baker	\$444.17	\$19.06	\$23.30	\$9.00	\$86.62	\$31.63	(\$145.65)	\$468.13	\$381.51

#### JOINT ACCOUNT ESTATE RETIREMENTS:

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
Steve M Aragon	\$255.02	\$6.63	\$18.20	\$8.52	\$98.62	\$20.13	\$0.00	\$407.12	\$308.50
Candido Miranda, Jr.	\$524.92	\$14.32	\$30.16	\$14.88	\$159.38	\$109.68	\$0.00	\$853.34	\$693.96

Trustee Aguilar made a motion to approve the Retirement of Patronage Capital as presented, absent any Tri-State allocations, to the above-mentioned estate accounts; motion seconded by Trustee Baca. Motion carried unanimously.

#### Consideration of Line Extension Contracts

There were no Line Extension Contracts open for consideration.

#### Consideration of Trustee Travel

Trustee Aguilar, Anaya, Nelson and Wolberg requested Board approval to attend the Tri-State Resource Planning Meeting in Westminster, Colorado on February 12-13, 2019.

Trustee Baca made a motion to approve travel for Trustee Aguilar, Anaya, Nelson and Wolberg to attend the Tri-State Resource Planning Meeting being held in Westminster, Colorado; motion seconded by Trustee Wade. Motion carried unanimously.

Trustee Wolberg requested Board approval to attend the NRECA Gettysburg Leadership Experience in Gettysburg, Pennsylvania on September 17-19, 2019.

January 23, 2019

Trustee Aguilar made a motion to approve travel for Trustee Wolberg to attend the NRECA Gettysburg Leadership Experience being held in Gettysburg, Pennsylvania; motion seconded by Trustee Baca. Motion carried unanimously.

**EXECUTIVE SESSION**

Trustee Aguilar made a motion to go into Executive Session to discuss potential litigation matters; motion seconded by Trustee Wolberg. Motion carried unanimously.

President Dorough called for an Executive Session.

The Board adjourned to Executive Session at 3:55 p.m.

**REGULAR SESSION**

A motion was made by Trustee Wolberg and seconded by Trustee Baca to return to Regular Session at 4:41 p.m. President Dorough stated that there was no action taken during Executive Session.

**CONSIDERATION OF CBA AGREEMENT**

Attorney Wiggins stated that in December 2018, SEC reached a tentative agreement with IBEW 611 on the terms of the CBA Agreement which has been made available to the Board for consideration.

Trustee Wolberg made a motion to accept the CBA Agreement and to provide the President of the Board with the authority to execute the agreement on behalf of SEC; motion seconded by Trustee Baca. Motion carried unanimously.

**SET DATE/TIME FOR REGULAR MEETING**

After discussion, Trustee Anaya made a motion to: set the date and time of the next Standing Committee meeting for February 20, 2019 at 2:00 p.m. and to set the date and time for the next regularly scheduled Board Meeting for February 27, 2019 at 2:00 p.m.; motion seconded by Trustee Aguilar. Motion carried unanimously.

**ADJOURNMENT**

There being no further items open for discussion, Trustee Aguilar moved to adjourn; motion seconded by Trustee Wolberg. Motion carried unanimously.


President Dorough adjourned the meeting at 4:44 p.m.

REGULAR BOARD MEETING

January 23, 2019

  
\_\_\_\_\_  
Mary Lucy Baca, Secretary/Treasurer

APPROVED:

  
\_\_\_\_\_  
Anne L. Dorough, President

I, Mary Lucy Baca, do hereby certify that I am the Secretary of the Board of Trustees of The Socorro Electric Cooperative, Inc., herein called the "Cooperative" and the above is a true and exact copy of the Minutes of the Regular Meeting held on January 23, 2019. A Quorum of Trustees was present and acted upon throughout the meeting and none of the Minutes of the above have been rescinded or modified.

  
\_\_\_\_\_  
Mary Lucy Baca, Secretary/Treasurer