

MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
THE SOCORRO ELECTRIC COOPERATIVE, INC.

September 26, 2018

**INDEX**

The Regular Meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc. (SEC), held on Wednesday, September 26, 2018 at 310 Abeyta Ave, Socorro, New Mexico.

**CALL TO ORDER**

The meeting was called to order at 1:57 p.m. by Anne L. Dorough, President.

**ROLL CALL**

Secretary Baca called roll and reported those present and attending as follows:

TRUSTEES PRESENT:     Anne L. Dorough, President  
                                  Representative, District V

                                  Luis Aguilar, Vice-President  
                                  Representative, District III

                                  Mary Lucy Baca, Secretary/Treasurer  
                                  Representative, District I

                                  Judith Holcomb, Trustee\*  
                                  Representative, District II

                                  Dave Wade, Trustee  
                                  Representative, District IV

                                  Leroy Anaya, Trustee  
                                  Representative, District III

                                  Donald Wolberg, Trustee  
                                  Representative, District III

TRUSTEES ABSENT:     None

ALSO PRESENT:         Joseph Herrera, General Manager  
                                  Donna Wilkins, Administrative Assistant  
                                  David Montoya, Safety Compliance Officer  
                                  Marilyn Madrid, Member Services Supervisor  
                                  Jimmy Capps, Director of Communications and Public Affairs  
                                  Bruce Wiggins, Wiggins, Williams, and Wiggins

SEC MEMBERS PRESENT: Scott Turner, John Larson, David L Wade, Jimmy Dorough

**QUORUM**

Secretary Baca declared a Quorum of Trustees present.

**PLEDGE OF ALLEGIANCE**

President Dorough led everyone in the Pledge of Allegiance.

**CONSIDERATION AND APPROVAL OF AGENDA**

There being no additions or deletions to the Agenda, President Dorough accept the Agenda as distributed.

\* Trustee Holcomb arrived at the meeting at during this agenda item at 1:59 p.m.

September 26, 2018

**CONSIDERATION AND APPROVAL PREVIOUS MINUTES**

Trustee Aguilar moved to accept the minutes from August 22, 2018 as presented; motion seconded by Trustee Wolberg. Motion carried unanimously.

President Dorough approved the August 22, 2018 minutes as distributed.

**PUBLIC COMMENTS**

Scott Turner, District 3 member, explained why he has been requesting information on behalf of the El Defensor Chieftain regarding recent actions by the Board.

**MANAGER'S REPORT**

Manager Herrera reported on the expenditure check register totaling \$922,593.80 for the month of August 2018 and proceeded to answer questions posed by the Trustees.

President Dorough thanked Manager Herrera for the Expenditure Report for August 2018.

Manager Herrera reported that the American Express and MasterCard credit card statements with supporting receipts were made available to the Board of Trustees for August 2018.

President Dorough thanked Manager Herrera for the Credit Card Expenditures for August 2018.

Manager Herrera carefully reviewed the RUS Form 7 Report for August 2018 and proceeded to answer questions posed by the Trustees.

President Dorough thanked Manager Herrera for the RUS Form 7 Report for August 2018.

Manager Herrera reported for the Engineering Report stating that all required information has been submitted to Bureau of Land Management (BLM) for the Magdalena 69kV Transmission Line. Manager Herrera reported that BLM will have to conduct a Public Meeting prior to approving SEC's permit and hopes to hear something by mid-to-late October.

President Dorough thanked Manager Herrera for the Engineering Report for August 2018.

Manager Herrera concluded by reporting that SEC has had to complete several major repairs to the SEC buildings recently. Manager Herrera also reported that the material yards have been broken into three times within the last month with thieves targeting copper wire. Manager Herrera also reported that SEC has received a scholarship Thank You note and patronage allocation letters.

President Dorough thanked Manager Herrera for the Managers Report for August 2018.

**SAFETY COMPLIANCE REPORT**

**SAFETY REPORT**

Mr. Montoya reviewed the August Safety Report and proceeded to answer questions posed by the trustees.

**JOB BRIEFING**

Mr. Montoya reviewed the August Job Briefing Reports and proceeded to answer questions posed by the Trustees.

President Dorough thanked Mr. Montoya for the Safety Compliance Report for August 2018.

**OPERATIONS AND MAINTENANCE REPORT**

**CONSTRUCTION/MAINTENANCE REPORT**

Manager Herrera reported that he would be giving the Construction/Maintenance Report this month as Mr. Williams is currently out of the office. Manager Herrera stated that crews have been busy and for the month of August they were able to close 111 work orders with 33 being for new construction, 64 for maintenance activities and 14 retirement of plant. Manager Herrera reported that Mr. Williams is currently starting construction on the Quemado, Socorro Tri-State

REGULAR BOARD MEETING

September 26, 2018

and Socorro Local substations in preparation for the AMI project and proceeded to answer questions posed by the Trustees.

**OUTAGE REPORTS**

Manager Herrera reviewed the Cooperative Response Center report for August going over the causes and durations of the outages as well as calls reported by CRC.

President Dorough thanked Manager Herrera for the Operations and Maintenance Report for August 2018.

**MEMBER SERVICES REPORTS**

**ENERGY DELINQUENT REPORT**

Ms. Madrid reported on the Energy Delinquent Report for August 2018 and proceeded to answer questions posed by the Trustees.

**NM PRC MEMBER CONCERNS**

Ms. Madrid reported that SEC had no member complaint filed with the NM PRC in August 2018.

President Dorough thanked Ms. Madrid for the Member Services Report for August 2018.

**COMMUNICATIONS AND PUBLIC AFFAIRS REPORT**

Mr. Capps reviewed the August Communications and Public Affairs Report and proceeded to answer questions posed by the Trustees.

President Dorough thanked Mr. Capps for the Communications and Public Affairs Report for August 2018.

**TRI-STATE REPORT**

Trustee Anaya gave the Tri-State Board of Directors activities report for August 2018.

President Dorough thanked Trustee Anaya for the Tri-State Report.

**NMRECA REPORT**

Trustee Holcomb reported on the NMRECA activities report for August 2018.

President Dorough thanked Trustee Holcomb for the NMRECA Report.

**PRESIDENT'S REPORT**

There was no President's Report presented.

**TRUSTEE REPORTS**

There was no Trustee Report presented.

**FINANCE COMMITTEE REPORT**

Committee Chair Trustee Baca reported on the Committee meetings held on August 22, 2018 with recommendations to the full Board of Trustees.

President Dorough thanked Committee Chair Trustee Baca for the Finance Committee Report.

**STANDING COMMITTEE REPORT**

Committee Chair Trustee Anaya reported on the Committee meetings held on September 19, 2018 with recommendations to the full Board of Trustees.

President Dorough thanked Committee Chair Trustee Anaya for the Standing Committee Report.

**MIRGEDA REPORT**

September 26, 2018

Trustee Holcomb reported on the MRGEDA activities report for August 2018.

President Dorough thanked Trustee Holcomb for the MRGEDA Report.

### **NEW BUSINESS**

#### **Consideration and Approval of 2016 Bad Debt Write-off**

Manager Herrera referred the Board to the provided report reflecting the history of AVR write-offs completed over the last six years. Manager Herrera stated for SEC to stay within the Finance Committee's recommended 2-year collection cycle before write-offs for bad debts, he is requesting Board approval to write-off the 2016 Bad Debts in the amount of \$93,644.99.

Trustee Wolberg made a motion to approve the Finance Committee's recommendation to the 2016 Bad Debts Write-off in the amount of \$93,644.99; motion seconded by Trustee Anaya. Motion carried unanimously. (Copy of Resolution attached hereto and made a part hereof)

#### **Consideration of Capital Credit Estate Retirements**

Manager Herrera reported that SEC General Counsel Bruce E. Wiggins Esq., had previously reviewed the Patronage Estate Capital Retirement as provided in the Trustee's Boardpaq. Mr. Wiggins reviewed the retirement documents and stated that they appeared to be in order and were ready for the Board's consideration:

#### **ESTATE RETIREMENTS:**

|              | Operating<br>Margins | Plains<br>G&T | Investment in<br>Associated<br>Organizations | Cushion<br>of Credit<br>& Other<br>Non-Ops | Tri-<br>State | Gains | Unpaid<br>Balance | Total | Total<br>without<br>Tri-State |
|--------------|----------------------|---------------|--|--|---------------|-------|-------------------|-------|-------------------------------|
| None at this | time                 |               |  |  |               |       |                   |       |                               |

#### **JOINT ACCOUNT ESTATE RETIREMENTS:**

|               | Operating<br>Margins | Plains<br>G&T | Investment in<br>Associated<br>Organizations | Cushion<br>of Credit<br>& Other<br>Non-Ops | Tri-<br>State | Gains  | Unpaid<br>Balance | Total    | Total<br>without<br>Tri-State |
|---------------|----------------------|---------------|--|--|---------------|--------|-------------------|----------|-------------------------------|
| Pedro J Silva | \$396.14             | \$15.35       | \$24.66                                      | \$10.56                                    | \$105.86      | \$0.00 | \$0.00            | \$552.57 | \$446.71                      |
| Jesse Easley  | \$272.94             | \$7.57        | \$15.14                                      | \$6.60                                     | \$83.21       | \$0.00 | \$0.00            | \$385.46 | \$302.25                      |

Trustee Anaya made a motion to approve the Retirement of Patronage Capital as presented, absent any Tri-State allocations, to the above-mentioned estate accounts; motion seconded by Trustee Baca. Motion carried unanimously.

#### **Consideration of Line Extension Contracts**

There were no Line Extension Contracts open for consideration.

#### **Consideration of Trustee Travel**

There was no Trustee Travel request brought forth for approval.

### **EXECUTIVE SESSION**

Trustee Wolberg made a motion to go into Executive Session to discuss potential litigation matters; motion seconded by Trustee Aguilar. Motion carried unanimously.

President Dorough called for an Executive Session.

The Board adjourned to Executive Session at 3:36 p.m.

### **REGULAR SESSION**

A motion was made by Trustee Wolberg and seconded by Trustee Aguilar to return to Regular Session at 4:04 p.m.

REGULAR BOARD MEETING

September 26, 2018

Trustee Wolberg made a motion to instruct Manager Herrera to further investigate the property involved; motion seconded by Trustee Aguilar. Motion carried unanimously.

President Dorough stated that Trustee Holcomb has presented her letter of resignation as District II Trustee.

Trustee Wolberg made a motion to accept Trustee Holcomb's letter of resignation as District II Trustee; motion seconded by Trustee Aguilar. Motion failed by a 3-2 vote.

Trustee Wolberg made a motion to declare District II's seat vacant as recommended by the Ethics Committee; motion seconded by Trustee Aguilar. Motion carried 3-1 with Trustee Baca abstaining.

**SET DATE/TIME FOR REGULAR MEETING**

After discussion, Trustee Wolberg made a motion to set the date and time of the next Standing Committee meeting for October 17, 2018 at 10:00 a.m.; motion seconded by Trustee Aguilar. Motion carried unanimously.

After discussion, Trustee Anaya made a motion to set the date and time of the next regularly scheduled Board Meeting for October 24, 2018 at 2:00 p.m.; motion seconded by Trustee Aguilar. Motion carried unanimously.

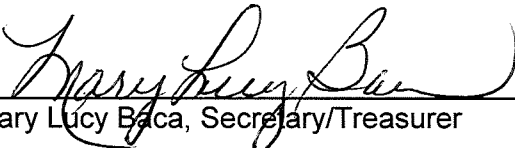
**ADJOURNMENT**

There being no further items open for discussion, Trustee Aguilar moved to adjourn; motion seconded by Trustee Wolberg. Motion carried unanimously.

President Dorough adjourned the meeting at 4:12 p.m.

REGULAR BOARD MEETING

September 26, 2018

  
\_\_\_\_\_  
Mary Lucy Baca, Secretary/Treasurer

APPROVED:

  
\_\_\_\_\_  
Anne L. Dorough, President

I, Mary Lucy Baca, do hereby certify that I am the Secretary of the Board of Trustees of The Socorro Electric Cooperative, Inc., herein called the "Cooperative" and the above is a true and exact copy of the Minutes of the Regular Meeting held on September 26, 2018. A Quorum of Trustees was present and acted upon throughout the meeting and none of the Minutes of the above have been rescinded or modified.

  
\_\_\_\_\_  
Mary Lucy Baca, Secretary/Treasurer

## **RESOLUTION**

**WHEREAS, The** Socorro Electric Cooperative, Inc., Board of Trustees of The Socorro Electric Cooperative, Inc., approved to write off \$93,644.99 in Energy Account Receivables for the year 2016; and

**WHEREAS,** The Board of Trustees authorizes its General Manager to write off \$93,644.99 in Energy Account Receivables; and

**WHEREAS,** The Board of Trustees authorizes its General Manager to maintain records of Energy Account Receivables to administer and continue with collection procedures for write-offs pertaining to amounts in Energy Account Receivables for the year 2016; and

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Trustees, do hereby approve this Resolution as voted upon at the Regular Meeting held on September 26, 2018

## **CERTIFICATE OF SECRETARY**

I, Mary Lucy Baca, Secretary of The Socorro Electric Cooperative, Inc., do hereby certify that the above is a true and correct copy of a resolution adopted at the meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc., on September 26, 2018, at which a quorum of the Board of Trustees was present and voted.

SEAL



  
Mary Lucy Baca, Secretary