

MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
THE SOCORRO ELECTRIC COOPERATIVE, INC.

January 24, 2018

**INDEX**

The Regular Meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc., held on Wednesday, January 24, 2018 at 310 Abeyta Ave, Socorro, New Mexico.

**CALL TO ORDER**

The meeting was called to order at 2:00 p.m. by Anne L. Dorough, President.

**ROLL CALL**

Secretary Baca called roll and reported those present and attending as follows:

TRUSTEES PRESENT:     Anne L. Dorough, President  
                              Representative, District V

                              David Wade, Vice-President  
                              Representative, District IV

                              Mary Lucy Baca, Secretary/Treasurer  
                              Representative, District I

                              Judith Holcomb, Trustee  
                              Representative, District II

                              Luis Aguilar, Trustee  
                              Representative, District III

                              Leroy Anaya, Trustee  
                              Representative, District III

                              Donald Wolberg, Trustee  
                              Representative, District III

TRUSTEES ABSENT:     None

ALSO PRESENT:         Joseph Herrera, General Manager  
                              Donna Wilkins, Administrative Assistant  
                              David Montoya, Safety Compliance Officer  
                              Tony Lopez, Line Foreman  
                              Marilyn Madrid, Member Services Supervisor  
                              Jimmy Capps, Director of Communications and Public Affairs

SEC MEMBERS PRESENT: Jimmy Dorough, John Larson, Ward McCartney

**QUORUM**

Secretary Baca declared a Quorum of Trustees present.

**PLEDGE OF ALLEGIANCE**

President Dorough led everyone in the Pledge of Allegiance.

**CONSIDERATION AND APPROVAL OF AGENDA**

There being no additions or deletions to the Agenda, Trustee Aguilar motioned to accept the Agenda as presented; motion seconded by Trustee Baca. Motion carried unanimously.

President Dorough approve the Agenda as distributed.

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**CONSIDERATION AND APPROVAL PREVIOUS MINUTES**

Trustee Wolberg made a motion to correct the draft minutes.

President Dorough hearing no other corrections accepted the Minutes as revised.

**PUBLIC COMMENTS**

Ward McCartney, District 1 member, provided information to the trustees regarding climate change and solar energy including options available for solar installations.

**MANAGER'S REPORT**

Manager Herrera reported on the expenditures check register totaling \$981,651.86 for the month of December 2017 and proceeded to answer questions posed by the trustees concerning the Expenditure Report.

President Dorough accepted the Expenditure Report for December 2017 as presented.

Manager Herrera reported that all credit card statements with supporting receipts were made available to the board of trustees.

President Dorough accepted the Credit Card Expenditures for December 2017 as presented.

Manager Herrera carefully reviewed the RUS Form 7 Report for December 2017 and proceeded to answer questions posed by the trustees concerning the RUS Form 7.

President Dorough accepted the RUS Form 7 Report for December 2017 as presented.

Manager Herrera reported that the Engineering Department completed 26 site visits in November with 20 of those being from our West area. Manager Herrera also reported that T&D is still working on the 4-year Construction Work Plan (CWP) and has requested additional information which has been provided. Manager Herrera stated that Tierra ROW continues working on the easements for the Magdalena Transmission Project. Manager Herrera answered questions by the trustees.

President Dorough accepted the Engineering Report for December 2017 as presented.

Manager Herrera concluded his report by stating that SEC had received the Federated Retirement for 2009. The trustees reviewed several more thank-you cards from 4-H children.

**SAFETY COMPLIANCE REPORT**

**SAFETY REPORT**

Mr. Montoya reviewed the December Safety Report and proceed to answer questions posed by the trustees.

**JOB BRIEFING**

Mr. Montoya proceeded to go over the December Job Briefing Report and proceeded to answer questions posed by the trustees.

President Dorough accepted the Safety Compliance Report for December 2017 as presented.

**OPERATIONS AND MAINTENANCE REPORT**

**CONSTRUCTION/MAINTENANCE REPORT**

Mr. Lopez brought an epoxilator to the meeting and explained how it is used in line construction to the trustees. Mr. Lopez reported that crews have continued to work on maintenance projects throughout the system for December 2017. Mr. Lopez answered questions posed by the trustees.

**OUTAGE REPORTS**

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Mr. Lopez went over the Cooperative Response Center report for December 2017 stating all crews have been restoring the reported outages in a safe manner. Mr. Lopez answered questions posed by the trustees.

President Dorough accepted the Operations and Maintenance Report for December 2017 as presented.

### **MEMBER SERVICES REPORTS**

#### **ENERGY DELINQUENT REPORT**

Ms. Madrid reported on the Energy Delinquent Report for December 2017 and proceeded to answer questions posed by the trustees.

#### **NM PRC MEMBER CONCERNS**

Ms. Madrid reported that one-member complaint was filed with the NM PRC in December 2017 but that the case was closed by the PRC with a finding of "no wrongdoing" by SEC.

President Dorough accepted the NM PRC Member Concerns Report as presented for December 2017.

### **COMMUNICATION AND PUBLIC AFFAIRS REPORT**

Mr. Capps reviewed the December Communication and Public Affairs Report and proceeded to answer questions posed by the trustees.

President Dorough accepted the Communication and Public Affairs Report for December 2017 as presented.

### **TRI-STATE REPORT**

Trustee Wolberg gave the Tri-State Board of Directors activities report for December 2017.

President Dorough accepted Trustee Wolberg's Tri-State Report as presented.

### **NMRECA REPORT**

Trustee Anaya gave the NMRECA Board of Directors activities report for December 2017.

President Dorough accepted Trustee Anaya's NMRECA Report as presented.

### **PRESIDENT'S REPORT**

President Dorough reported on the Foundation Committee meetings held January 18, 2017 and January 24, 2018.

President Dorough reported that the 2017 Trustee Expense reports had been provided for all trustees to review.

President Dorough presented Trustee Holcomb with her NRECA Credentialed Cooperative Director's certificate. All trustees offered their congratulations to Trustee Holcomb.

### **FINANCE COMMITTEE REPORT**

Committee Chair Trustee Baca reported on the Committee meetings held December 27, 2017.

President Dorough accepted the Finance Committee Report as presented.

### **STANDING COMMITTEE REPORT**

Committee Chair Trustee Anaya reported on the Committee meetings held January 18, 2018.

President Dorough accepted the Standing Committee Report as presented.

### **MRGEDA REPORT**

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President Dorough reported on the MRGEDA Annual Meeting held on January 12, 2018. President Dorough congratulated Trustee Holcomb for being elected to the MRGEDA Board of Directors for a three-year term.

### **NEW BUSINESS**

#### **Policy 503 – Use of Facilities & Equipment by Public Organizations / Policy 504 – Use of Facilities & Equipment by Individuals**

Manager Herrera reported that Policy 503 – Use of Facilities & Equipment by Public Organizations and Policy 504 – Use of Facilities & Equipment by Individuals were reviewed thoroughly, and it was the recommendation from the Standing Committee to approve Policy 503 – Use of Facilities & Equipment by Public Organizations and Policy 504 – Use of Facilities & Equipment by Individuals with revisions.

After discussion, Trustee Aguilar made a motion to accept the Standing Committee's recommendation on Policy 503 – Use of Facilities & Equipment by Public Organizations and Policy 504 – Use of Facilities & Equipment by Individuals with corrections; motion seconded by Trustee Wade. Motion carried unanimously.

#### **Policy 101 – Functions of the Board of Trustees**

Manager Herrera reported that it was the recommendation from the Standing Committee to retain Policy 101 – Functions of the Board of Trustees.

After discussion, Trustee Baca made a motion to accept the Standing Committee's recommendation to retain Policy 101 – Functions of the Board of Trustees; motion seconded by Trustee Wolberg. Motion carried unanimously.

#### **Policy 117 – Communications with Member-Owners**

Manager Herrera reported that Policy 117 – Communications with Member-Owners was reviewed thoroughly. Manager Herrera stated that it was the recommendation from the Standing Committee to retain Policy 117 – Communications with Member-Owners.

After discussion, Trustee Anaya made a motion to accept the Standing Committee's recommendation to retain Policy 117 – Communications with Member-Owners; motion seconded by Trustee Aguilar. Motion carried unanimously.

#### **Policy 226 – Telephone, Cell Phone and Other Electronic Wireless Devices**

Manager Herrera reported that Policy 226 – Telephone, Cell Phone and Other Electronic Wireless Devices was reviewed thoroughly, and it was the recommendation from the Standing Committee to approve Policy 226 – Telephone, Cell Phone and Other Electronic Wireless Devices with revisions.

After discussion, Trustee Aguilar made a motion to accept the Standing Committee's recommendation on Policy 226 – Telephone, Cell Phone and Other Electronic Wireless Devices with revisions; motion seconded by Trustee Wade. Motion carried unanimously.

#### **Consideration of 2018 Credentials & Elections Committee**

After Board discussion, Trustee Aguilar made a motion to accept all nominees recommended to the Credentials & Election Committee; motion seconded by Trustee Wade. Motion carried unanimously.

#### **Consideration of Capital Credit Estate Retirements**

Manager Herrera reported that SEC General Counsel Bruce E. Wiggins Esq., had previously reviewed the Patronage Estate Capital Retirement as provided in the Trustee's Boardpack. Mr. Wiggins reviewed the retirement documents and stated that they appeared to be in order and were ready for the Board's consideration:

ESTATE RETIREMENTS:

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	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
Maria M Garcia	\$303.81	\$13.18	\$7.48	\$1.32	\$0.00	\$20.54	\$0.00	\$346.33	\$346.33
Velma Russel	\$502.87	\$17.34	\$26.50	\$12.04	\$149.34	\$28.95	\$0.00	\$737.04	\$587.70
Sheila Porath	\$316.14	\$11.41	\$14.50	\$3.84	\$80.32	\$0.00	\$0.00	\$426.21	\$345.89
Jennie Ulibarri	\$263.68	\$7.49	\$18.04	\$8.88	\$94.67	\$0.00	\$0.00	\$392.76	\$298.09

JOINT ACCOUNT ESTATE RETIREMENTS:

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
None									

After discussion, Trustee Anaya made a motion to approve the Retirement of Patronage Capital as presented, absent any Tri-State allocations, to the above-mentioned estate accounts; motion seconded by Trustee Baca. Motion carried unanimously.

Consideration of Trustee Travel

Trustee Aguilar requested Board approval to attend the NRECA Directors Conference being held in Las Vegas, Nevada on March 25-28, 2018.

Trustee Wolberg motioned to approve Trustee Aguilar's request to attend the NRECA Directors Conference being held in Las Vegas, Nevada; motion seconded by Trustee Baca. Motion carried unanimously.

Trustee Anaya requested Board approval to attend the Tri-State Annual Meeting being held in Westminster, Colorado on April 3-5, 2018.

Trustee Wolberg motioned to approve Trustee Anaya's request to attend the Tri-State Annual Meeting being held in Westminster, Colorado; motion seconded by Trustee Baca. Motion carried unanimously.

Manager Herrera reminded the Board that NMRECA will be having their Annual Meeting in May 2018 and it will be held in Ruidoso, New Mexico.

Trustee Aguilar, Anaya, Baca, Holcomb, Wade, Wolberg and President Dorough requested Board approval to attend the NMRECA Annual Meeting in Ruidoso, New Mexico in May 2018.

After Board discussion, Trustee Baca made a motion to approve travel the request by Trustees Aguilar, Anaya, Baca, Holcomb, Wade, Wolberg and President Dorough to attend the NMRECA Annual Meeting being held in Ruidoso, New Mexico; motion seconded by Trustee Wolberg. Motion carried unanimously.

Consideration of Line Extension Contracts

Manager Herrera reported that there was one contract presented for Sidney & Rebecca Skornia in the amount of \$5,477.06. Manager Herrera recommended that the Board approve the contract.

After Board discussion, Trustee Aguilar made a motion to approve the contract for Sidney & Rebecca Skornia the amount of \$5,477.06; seconded by Trustee Wolberg. Motion carried unanimously.

Consideration of General Manager 2017 Annual Review

President Dorough reported that the Board has completed the review of the General Manager and Manager Herrera's overall score "exceeds expectations". President Dorough reported that a 5% bonus will be given to Manager Herrera upon completion of 2 objectives to be outlined during the upcoming Strategic Planning meeting.

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Trustee Aguilar made a motion to approve a 5% bonus for Manager Herrera after completing the 2 objectives to be outlined during the upcoming Strategic Planning meeting; motion seconded by Trustee Baca. Motion carried unanimously.

**EXECUTIVE SESSION**

There was no executive session.

**SET DATE/TIME FOR REGULAR MEETING**

After discussion, Trustee Aguilar made a motion to set the Date and Time of the Standing Committee meeting for February 20, 2018 at 1:00 p.m. and the next regularly scheduled meeting at 2:00 p.m.; motion seconded by Trustee Wolberg. Motion carried unanimously.

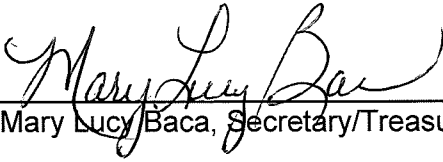
**ADJOURNMENT**

There being no further items open for discussion, Trustee Anaya made a motion to adjourn; seconded by Trustee Wolberg.

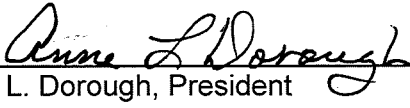
President Dorough adjourned the meeting at 3:50 p.m.

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\_\_\_\_\_  
Mary Lucy Baca, Secretary/Treasurer

APPROVED:

  
\_\_\_\_\_  
Anne L. Dorough, President

I, Mary Lucy Baca, do hereby certify that I am the Secretary of the Board of Trustees of The Socorro Electric Cooperative, Inc., herein called the "Cooperative" and the above is a true and exact copy of the Minutes of the Regular Meeting held on January 24, 2018. A Quorum of Trustees was present and acted upon throughout the meeting and none of the Minutes of the above have been rescinded or modified.

  
\_\_\_\_\_  
Mary Lucy Baca, Secretary/Treasurer