

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
THE SOCORRO ELECTRIC COOPERATIVE, INC.

January 25, 2017

INDEX

The Regular Meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc., held on Wednesday, January 25, 2017 at 310 Abeyta Ave, Socorro, New Mexico.

CALL TO ORDER

The meeting was called to order at 1:57 p.m. by Anne L. Dorough, President.

ROLL CALL

Secretary Mauldin called roll and reported those present and attending as follows:

TRUSTEES PRESENT: Anne L. Dorough, President
 Representative, District V

 David Wade, Vice-President
 Representative, District IV

 Prescilla Mauldin, Secretary/Treasurer
 Representative, District III

 Mary Lucy Baca, Trustee
 Representative, District I

 Judith Holcomb, Trustee
 Representative, District II

 Leroy Anaya, Trustee
 Representative, District III

 Donald Wolberg, Trustee
 Representative, District III

TRUSTEES ABSENT:

ALSO PRESENT: Joseph Herrera, General Manager
 Donna Wilkins, Administrative Assistant
 David Montoya, Safety Compliance Officer
 Tony Lopez, Line Foreman
 Marilyn Madrid, Member Services Supervisor
 Robert Adams, Director of Communication & Public Relations

SEC MEMBERS PRESENT: Jimmy Dorough, Steven Sichler, Luis Aguilar, John Larson

QUORUM

Secretary Mauldin declared a Quorum of Trustees present.

PLEDGE OF ALLEGIANCE

President Dorough led everyone in the Pledge of Allegiance.

APPROVAL OF AGENDA

There being no additions or deletions to the Agenda, President Dorough approve the Agenda as distributed.

APPROVAL OF PREVIOUS MINUTES

There being no additions or deletions to the Minutes, President Dorough approve the Minutes as distributed.

PUBLIC COMMENTS

REGULAR BOARD MEETING

January 25, 2017

Steven Sichler, District No. 4 member, commented about the problems he is having with receiving his bills in a timely manner as well as not having enough time to pay his bill when he does receive them. Mr. Sichler stated that he is aware that there are other options to make payments but would rather mail them in.

MANAGERS REPORT

Manager Herrera reported on the expenditures check register totaling \$458,487.51 for the month of December, 2016 and, proceeded to answer questions posed by the trustees concerning the Expenditure Report.

President Dorough accepted the Expenditure Report for December, 2016 as presented.

Manager Herrera reported that all credit card statements with supporting receipts were made available to the Board of Trustee. Manager Herrera proceed to answer questions posed by the trustees concerning the Credit Card Report.

President Dorough accepted the Credit Card Report for December, 2016 as presented.

Manager Herrera carefully reviewed, at length, the RUS Form 7 Report for December, 2016.

President Dorough accepted the RUS Form 7 Report for December, 2016 as presented.

Manager Herrera reported that in Engineering TDS Broadband that provides internet within the Socorro area would like to do an upgrade to the system. Manager Herrera reported that he has informed TDS Broadband of the fee that SEC incurred when an audit was done of the system and would need to pay their portion; TDS Broadband has refused to pay. Manager Herrera reported about the Solaro construction that is happening but having issues due to the equipment that the member bought. Manager Herrera reported that Solaro bought their equipment elsewhere and it is the wrong voltage which is causing issues; and proceeded to answer questions posed by the trustees.

President Dorough accepted the Engineering Report for December, 2016 as presented.

Manager Herrera concluded his report about the Automated Meter Pilot Project is progressing with Aclara's equipment being installed at the Magdalena substation; Manager Herrera reported that we had 1,102 meters installed with a 100% of the readings coming in. Manager Herrera reported that the installation of meters will be completed by the second week in February, 2017.

SAFETY COMPLIANCE REPORT

SAFETY REPORT

Mr. Montoya reported that were no Loss-Time accidents for the month of December, 2016, and reported on the fire extinguisher training for the ladies in the office and RESAP will be doing job site visits.

President Dorough accepted the Safety Report for December, 2016 as presented.

OPERATIONS AND MAINTENANCE REPORT

CONSTRUCTION/MAINTENANCE REPORT

Mr. Lopez reported that the crews are working on new security light services as construction has slowed down at this time of the year. Mr. Lopez reported crews are still working on maintenance due to blinks that have been happening.

OUTAGE REPORTS

Mr. Lopez reported about the outages that happened in December, 2016. Mr. Lopez stated the outages that happened on December 16-17 of these 31 outages, 14 were due to high winds; and proceeded to answer questions posed by the Trustees.

President Dorough accepted the Operations and Maintenance Report for December, 2016 as presented.

MEMBER SERVICES REPORTS

January 25, 2017

ENERGY DELINQUENT REPORT

Ms. Madrid reported the Energy Delinquent Report for December, 2016.

SECTION V & XII DELINQUENT REPORT

Ms. Madrid reviewed the Section V & XII Delinquent Report for December, 2016.

President Dorough accepted the Energy, Section V & XII Delinquent Reports as presented for December, 2016.

NM PRC MEMBER CONCERNS

Ms. Madrid reported that there were no member complaints filled with the N.M.P.R.C. in December, 2016. Ms. Madrid reported that there were four member complaints filed with the N.M.P.R.C. for 2016.

President Dorough accepted the NM PRC Member Concerns as presented for December, 2016.

COMMUNICATION MEMBER ENGAGEMENT REPORT

MEMBER CONCERNS

Mr. Adams reported the Socorro County Annual Spelling Bee was happening at the court house tomorrow where SEC will be presenting medals to the winners. Mr. Adams also reported the 3-part series on how energy gets to us and the cost associated with it has finished but stated the timing of the inserts being off; believes we have gotten the insert issue corrected. Mr. Adams also reported that all the high school counselors have been notified for the Youth Tour and Quemado High School thanks and appreciates the Board for changing the policy to allow more students to attend.

After Board discussion, President Dorough accepted the Communication Member Engagement Report as presented for December, 2016.

TRI-STATE REPORT

Trustee Wolberg gave the Tri-State Board of Directors activities report for December, 2016 in length.

President Dorough accepted Trustee Wolberg's Tri-State Report as presented.

NMRECA REPORT

Trustee Anaya gave the NMRECA Board of Directors activities report for December, 2016 in length.

After Board discussion, President Dorough accepted Trustee Anaya's NMRECA Report as presented.

PRESIDENT'S REPORT

President Dorough stated that the 2016 Trustee Expenses were made available for the Trustees.

TRUSTEES REPORT

Trustee Wolberg commented about SEC being part of the economic develop of our service area.

After Board discussion, President Dorough accepted the Trustees Report as presented.

FINANCE COMMITTEE REPORT

Committee Chair Trustee Wade reported on the Committee meeting held December 28, 2016.

President Dorough accepted the Finance Committee Report as presented.

STANDING COMMITTEE REPORT

January 25, 2017

Committee Chair Trustee Anaya reported on the Committee meeting held January 18, 2017, with recommendations from the committee to the full Board for its considerations.

After discussion, President Dorough accepted the Standing Committee Report as presented.

ETHICS COMMITTEE REPORT

Committee Chair Trustee Wolberg reported on the Committee meeting held January 18, 2017 in which it was found that the Board has been complying with Policy 106 Ethics Committee and made recommendations to the Standing Committee.

President Dorough accepted the Ethics Committee Report as presented.

NEW BUSINESS

Consideration of 2017 Credentials & Elections Committee

After Board discussion, Trustee Wolberg made a motion to accept all nominees recommended to the Credentials & Election Committee; motion seconded by Trustee Baca. Motion carried unanimously.

Consideration Policy 106 Ethic Committee

Trustee Anaya reported that it was a recommendation from the Standing Committee to accept the proposed changes to Policy 106 Ethic Committee.

After discussion, Trustee Holcomb made a motion to accept the Standing Committee recommendation on the proposed changes to Policy 106 Ethic Committee; motion seconded by Trustee Mauldin. Motion carried unanimously.

Policy 113 Delegation of Authority from the Board to the General Manager

Trustee Anaya reported that it was a recommendation from the Standing Committee to accept the proposed changes to Policy 113 Delegation of Authority from the Board to the General Manager.

Trustee Holcomb made a motion to accept the Standing Committee recommendation on the proposed changes to Policy 113 Delegation of Authority from the Board to the General Manager; motion seconded by Trustee Wolberg. Motion carried unanimously.

Policy 121 Securing Confidential Member and Employee Data

Trustee Anaya reported that it was a recommendation from the Standing Committee to accept the proposed changes to Policy 121 Securing Confidential Member and Employee Data.

After discussion, Trustee Wolberg made a motion to accept the Standing Committee recommendation on the proposed changes to Policy 121 Securing Confidential Member and Employee Data; motion seconded by Trustee Holcomb. Motion carried unanimously.

Policy 126 Whistleblower Protection

Trustee Anaya reported that it was a recommendation from the Standing Committee to accept the proposed changes to Policy 126 Whistleblower Protection.

Trustee Holcomb made a motion to accept the Standing Committee recommendation on the proposed changes to Policy 126 Whistleblower Protection; motion seconded by Trustee Wolberg. Motion carried unanimously.

Consideration of Poms Wage and Salary Study

Manager Herrera reports about the workshop that was held earlier that morning in which Steve Meilleur from Poms presented for the first time a Wage and Salary Study for Socorro Electric. Manager Herrera made a recommendation that that Board approve the resolution and asked the Standing Committee to create a policy on how this document is to be used in future years.

REGULAR BOARD MEETING

January 25, 2017

Trustee Mauldin made a motion to approve the Resolution for the Classification and Compensation Administration; motion seconded by Trustee Anaya. Motion carried unanimously.

Consideration of General Manager Engagement Agreement

President Dorough reported that the contract was provided by Wiggins, Williams and Wiggins was actually approved in December, 2016 and just needed signatures.

After discussion, Trustee Mauldin made a motion to approve the General Manager Engagement Agreement; motion seconded by Trustee Baca. Motion carried unanimously.

Consideration of Capital Credit Estate Retirements

There were no Capital Credit Estate Retirements open for consideration.

Consideration of Line Extension Contract

There were no Line Extension Contract open for consideration.

Consideration of Trustee Travel

There was no request made.

EXECUTIVE SESSION

Trustee Mauldin moved to go into Executive Session to discuss potential litigation matters; motion seconded by Trustee Holcomb. Motion carried unanimously.

President Dorough called for an Executive Session.

The Board adjourned to Executive Session at 3:27 p.m.

REGULAR SESSION

A motion was made by Trustee Wolberg and seconded by Trustee Mauldin to return to Regular Session at 3:42 p.m. President Dorough stated that there was no action taken during Executive Session.

SET DATE/TIME FOR REGULAR MEETING

After discussion, Trustee Anaya moved to set the Date and Time of Tuesday, February 21, 2017 at 2:00 p.m. for the next regularly scheduled meeting; motion seconded by Trustee Wolberg. Motion carried unanimously.

ADJOURNMENT

There being no further items open for discussion, Trustee Anaya made a motion to adjourn; motion seconded by Trustee Baca.

President Dorough adjourned the meeting at 3:44 p.m.



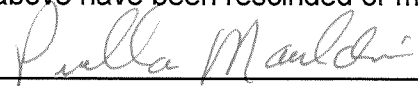
Prescilla Mauldin, Secretary/Treasurer

APPROVED:



Anne L. Dorough, President

I, Prescilla Mauldin, do hereby certify that I am the Secretary of the Board of Trustees of The Socorro Electric Cooperative, Inc., herein called the "Cooperative" and the above is a true and exact copy of the Minutes of the Regular Meeting held on January 25, 2017. A Quorum of Trustees was present and acted upon throughout the meeting and none of the Minutes of the above have been rescinded or modified.



Prescilla Mauldin, Secretary/Treasurer